

4 April 2012

Dear Councillor

OLYMPICS WORKING GROUP

A meeting of the Olympics Working Group will be held in the Chief Executive's office at the Council Offices, London Road, Saffron Walden on **Monday, 16 April 2012 at 6.30pm.**

Yours faithfully

JOHN MITCHELL

Chief Executive

A G E N D A

- 1 Apologies for absence and declarations of interest
- 2 Minutes of the meeting held on 5 March 2012 (attached)
- 3 Business arising
- 4 'Sparks Will Fly in Uttlesford'
- 5 Olympic Torch
- 6 Diamond Jubilee
- 7 Any other urgent items
- 8 Date of next meeting

To: Councillors P Davies, S Favell, A Ketteridge, **M Lemon**,
D Morson, E Oliver and J Rich.

Lead Officer: Gaynor Bradley (01799) 510348

Democratic Services Officer: Linda Bunting (01799) 510431